



Student Coordinator Position

GCC STUDENT MINISTRY: VALUES AND MISSION OF GCC

GCC Core Values:

- **Selfless Living** - seeking to live with an others first mindset
- **Biblical Truth** - allowing the Bible to shape what we think about God and life
- **Spiritual Renewal** - each of us taking our next step as we grow closer to Jesus
- **With and For** - living intentionally with and for one another and our neighbors

GCC Mission Statement:

Greenville Community Church exists to lead people toward an **AUTHENTIC PURSUIT** of **Christ in the community**.

Expectation: The belief or anticipation that a specific action or behavior will happen or that the leader will maintain a particular attitude or mindset.

GCC STUDENT MINISTRY: EXPECTATION AND COMMITMENTS

Growth/Development: We believe that as individuals of Christ who want to grow according to the Scriptures and His Spirit, we are to do this by having, first, a vertical relationship with the Father, with Jesus, and then, we can have a relationship with others, as we live out the Greatest Commandment from Jesus, Matthew 22:37 - 40. To love God and to enjoy Him forever with his people.

Expectation – We desire to participate in the lives of the students who attend our group and to partner with the families they come from. As Paul writes in Philippians 1:3–6, we take joy in gospel partnership, trusting that God, who began a good work in these students, will carry it on to completion.

GCC Student Coordinator: Expectations & Commitments for Student Ministry

By taking a moment to take this role for the first time,

If anyone wants to be part of our team, here's the process we use.

After Interview Process (1):

- **Meeting with the Youth Pastor:** One of the Pastors will meet with the individual to explain the ministry side of things
- **Church Commitment:** The individual must become a GCC partner. Attend services or groups at least twice a month to stay spiritually connected. **Must fill out our background check; it is a requirement!** Present for regular worship services and special events.
- **Spiritual Growth:** Pursue a personal and communal relationship with God through prayer, study, and worship.
- **Development:** Commit to growing your spiritual life and ministry skills. We may invite you to mentor future leaders.
- **Conduct:** Reflect Christ in lifestyle, speech, social media, and appearance.
- **Teachable:** Must always be ready to learn new ways to develop ministry and to receive feedback on improving your skills and gifts for the benefit of the students and ministry.
- **Teampayer:** Contributes to the culture of GCC through consistent collaboration with other staff. Aligned with the organizational vision, goals, values, and policies of Greenville Community Church.
- **Dependability:** Maintains flexible working hours as determined by the needs of the ministry.

After Interview Process (2):

- **Attendee Phase (1–2 times):** Observe the ministry as a participant without teaching or leading.
- **Shadowing Phase (1–2 weeks):** Assist and observe a ministry leader to learn about student engagement, planning, and prep.

Essential Duties & Responsibilities:

Bi-Weekly (Every Other Week):

- Create and maintain safe, welcoming environments for teens and their families, with special attention to the guest experience.
- Intentionally build relationships with teens and their families.
- Coordinate & manage volunteers
- Email out lesson plans to volunteers
- Coordinate with the Administrative Assistant on snacks and lunches
- Serve at least twice a month **Monthly:**
- Meet with the Associate Pastor regularly
- Modify teen lesson plans & activities as needed
- Compose a monthly volunteer email
- Purchase activity, craft, & lesson supplies (if required)
- Print all curriculum & take-home resources (if needed)

As Needed:

Attend staff meetings

Purchase & stock consumable supplies

Submit receipts for reimbursement

Personal Qualifications:

Character Traits

- Passion for Christ, the gospel, and the local church
- Evidence of continued spiritual growth
- High integrity and strong work ethic
- Flexible and teachable
- Self-directed team player
- Maintains confidentiality

Gifts, Skills, and Talents

- Administration and organization
- Strong oral and written communication skills with both children and adults
- Creative, strategic thinker
- Discernment
- Good listener
- Maintains composure under pressure

- Maintains confidentiality

Associate Pastor of Missions & Young Adults will support through:

- Creating strategies & structures
- Problem solving
- Recruiting volunteers
- Completing background checks for volunteers
- Communicating and following up about any volunteer requirements
- Hosting volunteer trainings
- Updating handbook
- Updating training materials
- Hosting team building events
- Researching, buying, and building needed toys, equipment, & furniture
- Completing child safety checks
- Planning special events
- Planning childcare & activities for special events
- Mailing birthday postcards
- Communicating with families